

**B.TECH.ADMISSION (MANAGEMENT & NRI QUOTA) (2018-19)**

***(A) Original documents to be furnished for verification at the time of enrollment.***

- 10<sup>th</sup> Mark List
- 12<sup>th</sup> Mark List
- Conduct Certificate
- Transfer Certificate
- Pass Certificate (CBSE/ISCE Candidates only)
- Admit Card (M.Q. Candidates only)
- Rank Certificate/Data Sheet of Entrance Exam (M.Q. Candidates only)
- Physical fitness certificate
- Three copies each of 10<sup>th</sup> & 12<sup>th</sup> Mark list.
- Four photographs – Three passport size and one stamp size
- Copy of Aadhar card

***(B) Digital Documents to be brought by Students at the time of admission for uploading in KTU Portal (in scanned format)***

The following digital documents are to be uploaded in KTU portal. For this the documents in scanned format can be attached to your personal mail to be accessed at the time of enrollment.

1. Photo [jpeg format] Max size: **35kb**, Resolution: **170\*150 pixel**
2. Signature [jpeg format] Max size: **35kb**, Resolution: **250\*150 pixel**
3. 10<sup>th</sup> Certificate [pdf format] Max size: **less than 5MB**
4. 12<sup>th</sup> Marklist [pdf format] Max size: **less than 5MB**
5. 12<sup>th</sup> Pass Certificate [pdf format] Max size: **less than 5MB**
6. Entrance Data Sheet [pdf format] Max size: **less than 5MB**

(C) **Details of fees to be remitted at the time of Enrollment at the College.**

• Admission Fee	- Rs.100/-	} <b>Rs.21,100/-</b>
• Prospectus	- Rs.300/-	
• Caution Deposit (Refundable)	- Rs.10,000/-	
• ID Card	- Rs.500/-	
• Administration Fee	- Rs.1,000/-	
• KTU Exam Fee	- Rs.1,700/-	
• KTU – Sports & Arts Fee	- Rs.500/-	
• PTA Fund	- Rs.2,000/-	
• Value Added Course fee	- Rs.5,000/-	

(D) **Hostel accommodation (available for Boys & Girls)**

Those requiring hostel accommodations have to fill up the application form and remit the following fees.

➤ Hostel caution deposit (Refundable)	- Rs.5,000/-	} <b>Rs. 20,600/-</b>
➤ Advance Hostel Rent for six months	- Rs.2,000/-per month	
➤ One month advance towards mess fee	- Rs.3,600/-	

(E) **Transportation.**

Those requiring transport facility by College bus have to fill up the form and remit the fee for six months. Transport facility will be available from Vyttila, Thripunithura (Seaport Airport road), Thoppumpady, Valanjambalam, GCDA, Palarivattom, Perumbavoor, Paravur, Kodungallur and Thrissur to College and back.

(F) **Uniform**

Uniforms will be displayed and available in the Campus store at the time of admission.

**Mode of fee collection from students who are admitted.**

Students can pay the fees using any one of the following options at the time of joining.

- (1) By Demand draft in the name of "SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY" payable at Kalamassery/ Ernakulam
- (2) Students can pay fees by NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

**Beneficiary Details**

- Account Name : SCMS School of Engineering and Technology

- Account Number : 345801010030000
- IFS Code : UBIN0558885
- Name of the bank : Union Bank of India
- Name of Branch : Pallissery

**Cash payment is not permissible, Hence we do not accept cash**

**Contact Nos.:** Office : 0484 – 6619000, 2450330, Fax: 0484-2450508 E.mail: [sset@scmsgroup.org](mailto:sset@scmsgroup.org)

Hostel : (Girls) – 0484-2450603(Direct), 2450330(Evenings/Holidays)

(1<sup>st</sup> Year Boys) – 0484 – 2450604 (Direct), 2451907 (Evenings/ Holidays)

**Principal** : 0484 – 2450507 (O), 9446763487 (R), E-mail: [praveensal@scmsgroup.org](mailto:praveensal@scmsgroup.org)

**NOTE**

**1) Students are instructed to keep sufficient copies of their 10<sup>th</sup>, 12<sup>th</sup> Mark List & Entrance Rank certificate for future requirements.**

**2) Enrolled students are advised to open a bank account in Union Bank of India, SSET College Branch at the time of admission for all future online transactions. Fee payments will be permitted only through online transactions.**

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