

B.TECH.ADMISSION (MERIT QUOTA) (2018-19)

(A) *Original documents to be furnished for verification at the time of enrollment.*

- Receipt of Fee remitted in the Post office/Bank as instructed by CEE
- Allotment Memo
- Admit Card
- Rank Certificate/Data Sheet of Entrance Exam.
- 10th Mark List
- 12th Mark List
- Transfer Certificate
- Conduct Certificate
- Pass Certificate (CBSE/ISCE Candidates only)
- Community / Income Certificate as proof in support of any claim for reservation (OEC/SC/ST category)
- Physical fitness certificate
- Three copies each of 10th & 12th Mark list.
- Four photographs – Three passport size and one stamp size
- Copy of Aadhar card

(B) *Digital Documents to be brought by Students at the time of admission for uploading in KTU Portal (in scanned format)*

The following digital documents are to be uploaded in KTU portal. For this the documents in scanned format can be attached to your personal mail to be accessed at the time of enrollment.

- | | |
|---|--|
| 1. Photo [jpeg format] | Max size: 35kb , Resolution: 170*150 pixel |
| 2. Signature [jpeg format] | Max size: 35kb , Resolution: 250*150 pixel |
| 3. 10 th Certificate [pdf format] | Max size: less than 5MB |
| 4. 12 th Marklist [pdf format] | Max size: less than 5MB |
| 5. 12 th Pass Certificate [pdf format] | Max size: less than 5MB |
| 6. Entrance Data Sheet [pdf format] | Max size: less than 5MB |
| 7. Caste / Income Certificate for SC/ST/OEC students [pdf format] | Max size: less than 5MB |

(C) **Details of fees to be remitted at the time of Enrollment at the College.**

| | | |
|--------------------------------|-----------------|----------------------|
| • Tuition Fee | - Rs.40,000/- * | } Rs.86,100/- |
| • Special Fee | - Rs.25,000/- * | |
| • Admission Fee | - Rs.100/- | |
| • Prospectus | - Rs.300/- | |
| • Caution Deposit (Refundable) | - Rs.10,000/- | |
| • ID Card | - Rs.500/- | |
| • Administration Fee | - Rs.1,000/- | |
| • KTU Exam Fee | - Rs.1,700/- | |
| • KTU – Sports & Arts Fee | - Rs.500/- | |
| • PTA Fund | - Rs.2,000/- | |
| • Value Added Course fee | - Rs.5,000/- | |

*Subject to approval from Govt 2018-19

(D) **Hostel accommodation (available for Boys & Girls)**

Those requiring hostel accommodations have to fill up the application form and remit the following fees.

| | | |
|---------------------------------------|-----------------------|-----------------------|
| ➤ Hostel caution deposit (Refundable) | - Rs.5,000/- | } Rs. 20,600/- |
| ➤ Advance Hostel Rent for six months | - Rs.2,000/-per month | |
| ➤ One month advance towards mess fee | - Rs.3,600/- | |

(E) **Transportation.**

Those requiring transport facility by College bus have to fill up the form and remit the fee for six month. Transport facility will be available from Vyttila, Thripunithura (Seaport Airport road), Thoppumpady, Valanjambalam, GCDA, Palarivattom, Perumbavoor, Paravur, Kodungallur and Thrissur to College and back.

(F) **Uniform** : Uniforms will be displayed and available in the Campus store at the time of admission.

Mode of fee collection and refund to students who are admitted under Government Allotment.

Students can pay the fees using any one of the following options at the time of joining B. Tech through Government Allotment.

- (1) By Demand draft in the name of "SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY" payable at Kalamassery/ Ernakulam
- (2) Students can pay fees by NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

Beneficiary Details

- Account Name : SCMS School of Engineering and Technology
- Account Number : 345801010030000
- IFS Code : UBIN0558885
- Name of the bank : Union Bank of India
- Name of Branch : Pallissery

Cash payment is not permissible, Hence we do not accept cash

Refund procedure

Refund to students who shift from our college to other colleges under government allotment will be issued through account payee cheque in the name of Student/Parent.

Contact Nos.: Office : 0484 – 6619000, 2450330, Fax: 0484-2450508 E.mail: sset@scmsgroup.org

Hostel : (Girls) – 0484-2450603(Direct), 2450330(Evenings/Holidays)

(1st Year Boys) – 0484 – 2450604 (Direct), 2451907 (Evenings/ Holidays)

Principal : 0484 – 2450507 (O), 9446763487(R), E-mail: praveensal@scmsgroup.org

NOTE

1) Students are instructed to keep sufficient copies of their 10th, 12th Mark List & Entrance Rank certificate for future requirements.

2) Enrolled students are advised to open a bank account in Union Bank of India, SSET College Branch at the time of admission for all future online transactions. Fee payments will be permitted only through online transactions.
